

CPMS Welcome to the system



European
Reference
Networks

The Clinical Patient Management system is now fully operational. Please find the below information which will be useful to get started.

1. The introductory video of CPMS is [here](#)

The (18m20s) video displays the following:

- Requesting access to the system
- Walkthrough of Map, ERN and Centre application
- Enrolling patients
(you may jump directly to this core section at 04m25s)
- Creating panels and walkthrough of each phase of the panel
- Inviting specialists to a panel
- Data forms and Dicom viewer
- Using meeting component
- Writing contributions and outcomes
- Restarting panels
- Using database and registries application

2. To get familiar with the system the training environment can be accessed here:

<https://cpms-training.ern-net.eu>

The available training accounts, which can be used in the training environment, can be provided either by contacting the ERN coordinator, or the CPMS helpdesk

SANTE-ERN-CPMS-ITSUPPORT@ec.europa.eu

There are 8 accounts set up for each ERN: one Coordinator account, one Guest account with access to the Guest Virtual centre, one regular user with access to the database/registry application and 5 regular HP accounts

- To log in with the training accounts you need to select the option
To use non-eulogin users, click here (test only)

No patient Data should be logged in CPMS training environment

Secure Login

You can Login to the CPMS ERN through the EU Login Authentication Service.

[Login via EU Login](#)

[To use non-eulogin users, click here \(test only\).](#)



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3. Once familiar with the system you can request access to the **Live ("production", "real") system** using the procedure in this [document](#). This document also explains how to create an EU login
There are 3 different profiles available within CPMS. See a description of each role [here](#)
CPMS also allows for **Guest** access. See procedure [here](#)

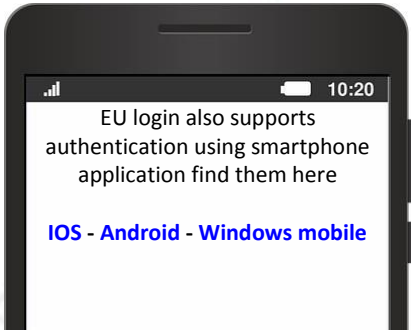
4. Once the request has been approved by your ERN's Coordinator, you will be able to access CPMS on this link <https://cpms.ern-net.eu>

Important !

CPMS uses two-factor authentication, so you will need to register your phone number on your EU login in order to be able to log in. Full EU Login tutorial can be found [here](#)

Use the following procedure to do this:

- 1) Click on this link <https://ecas.ec.europa.eu/cas>
- 2) Login in with your **EU Login username and password**
- 3) Hover on the small cog wheel on the top right hand side of your name
- 4) Click on **"My Account"** from the list that drops down
- 5) Click on **"Manage my mobile phone numbers"**
- 6) Click on **"Add a mobile phone number"**
- 7) Follow the on-screen instructions.



An instructional video for registering for CPMS and using the two-factor authentication system can be found [here](#)

5. Once you are logged in you will have access to **additional and specialised training videos and documentation**. Videos and documents are available both in the training, as well as the Live environment

Training Videos

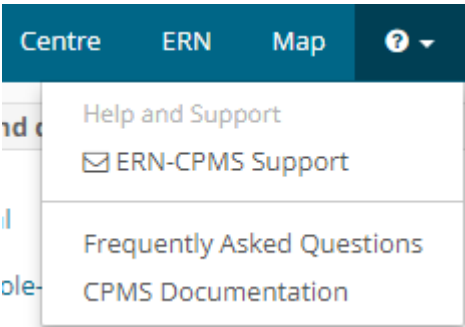
- Introduction to CPMS
- CPMS First Log in
- CPMS Enrollment and Consent
- CPMS Edit enrollment & Open a Panel
- CPMS Webinar- General Introduction
- CPMS Webinar- How to use the Consultation Form
- CPMS Webinar- How to form an Expert Panel
- CPMS Webinar- How to schedule video meetings
- CPMS Webinar- how to use the Medical Viewer
- CPMS Webinar- Users Access rights
- CPMS Webinar- Non-ERN Health Professionals
- CPMS Webinar - ERN Coordinators

CPMS user manual and documentation

- User Manual
- Multi level role-based access
- Coding systems & Data standards
- De-Identification in CPMS
- Image Viewer
- Data Hosting
- Patient Consent Sample
- Outcome Document Template
- Good Practices of the Informed Consent
- Toolkit and Case Study for Health professionals

Read the full CPMS user guide [here](#)

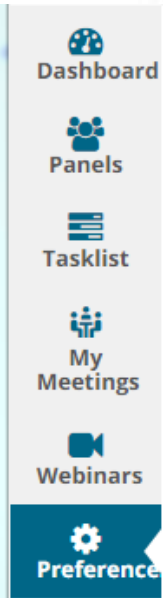
Similarly, if there is a need for additional information, or helpdesk assistance. This can be access from the top of the screen. Here you will also find the FAQ for CPMS



6. Finally, when you are logged into the system the first thing to do is to set your thematic areas on your ERN Dashboard by clicking **ERN** at the top of the screen



On the ERN Dashboard Click on **Preferences** on the left



If you do not set your thematic areas it will not be possible for you to be invited to panels

My Preferences

My professional role:

Surgeon

Thematic Area	I wish to participate
Hereditary Haemorrhagic Telangiectasia (HHT-WG)	<input checked="" type="checkbox"/>
Heritable Thoracic Aortic Disease (HTAD-WG)	<input checked="" type="checkbox"/>
Medium Sized Arteries (MSA-WG)	<input type="checkbox"/>
Paediatric & Primary Lymphedema (PPL-WG)	<input checked="" type="checkbox"/>
Vascular Anomalies (VASCA-WG)	<input checked="" type="checkbox"/>

Update My Preferences

At your Service
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